



*International Jubilee Private School
American Syllabus 2012-2013*



IJPS STUDENT COUNCIL POLICY

CONTENT LIST

- | | |
|---|-----------------|
| 1. What Is a Student Council ? | Pg: 2 |
| 2. Why have a Student Council ? | Pg: 2 |
| 3. Values | Pg: 3 |
| 4. Procedure | Pg:3 |
| 5. Key Functions of a Student Council | Pg:3-4 |
| 6. Volunteering | Pg: 4-5 |
| 7. Roles of the Student Council Advisor | Pg: 5 |
| 8. Roles of the Posts in Student Council | Pg: 5 -6 |



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What is a Student Council?

A Student Council is a representative structure through which Students in a School can become involved in the affairs of the School, working in partnership with School Management, Staff and Parents for the benefit of the School and its Students.

Why have a Student Council?

Students have a valuable contribution to make to the effectiveness of their School and their involvement in the operation of the School is itself a valuable part of the education process for the Students.

A Student Council provides an opportunity for Students to engage in a structured partnership with Teachers, Parents and School Managers in the operation of their School. Research indicates that Student Councils can improve academic standards and reduce dropout rates in Schools. Student Councils can create a sense of ownership of the School and its activities among the student population.

The establishment of a Student Council gives Students an opportunity to acquire the sort of communication, planning and organisational skills which will be of benefit to them in their future lives. It enables Students to take responsibility for projects and to demonstrate that they can manage and bring such projects to successful conclusion. Moreover, the contribution made by a Student Council to the development of School Policy in a number of areas can have significant benefits for Students and the School. School Policies are far more likely to be successful where they are clearly understood and accepted by all partners within the School community.

At the end of the day, a Student Council will thrive only if Students themselves are committed to the concepts and to making it work.

Values

Justice, Service, Compassion, Patience.



Procedure

- *A Council will be constituted annually.*
- *Elections will take place in a caucus manner.*
- *The school will, by process of student vote, elect its President, Vice President , Secretary , Spokes Person/PRO , Arts Secretary , Sports Secretary and Academic Secretary.*
- *Spokesperson will have a special committee consisting of representatives from every grade level.*
- *The Council will meet twice every month (1st and 3rd week).*
- *The Arts Secretary, Sports Secretary and the Academic Secretary will have 5 members working along with them, thereby forming a committee.*
- *A Staff Member will act as Mentor for the Student Council*
- *The Student Council will raise students concerns with Administration, initiate social activities for students, represent the school at inter school functions and provide service to the school.*

Key Functions of Student Councils

The functions and activities of a Student Council should support the aims and objectives of the Council and promote the development of the School and the welfare of its Students. In planning and undertaking activities during the course of the School year, the Council should:

- *Work closely with School Management, Student Council Advisors, Teachers and Parents.*
- *Consult regularly with Students in the School.*
- *Involve all Students in as many possible activities of the Council.*

There is a wide range of activities of benefit to the School community which a Student Council may wish to undertake, some of which are outlined below:

Representing the views of the Student Body to the School Management

This should be one of the fundamental aims of every Council. It involves talking and listening to the Student Body, considering their views and concerns, and discussing these with the School Management on behalf of the Students.

Promoting good communication within the School

Improving communication within the School community is a shared responsibility and a Student Council can contribute to this process with the proper consultation of the Student Council Advisors. Keeping a Student Council notice-board or organising a regular Newsletter are just some ways the Council can communicate with the Students, School Management and Staff, and Parents.

Volunteering

The Student Council will be forming a Volunteer Group which will encourage the habit of Volunteering in all students and focus of helping out the School and Community in any way they can. The Various tasks the Volunteer Group will undertake are:

Supporting the educational development and progress of Students

The Students Council Volunteer Group can contribute to the learning environment for Students in the School by, for example, setting up Study Groups for Students in exam classes or Homework Clubs, or organising lunchtime activities etc.

Contributing to the development of School Policy

The Student Council, as a part of their volunteering, can actively contribute to the development of School Policy in a wide range of areas such as Bullying, Uniform Requirements, Behaviour Code and Extra-curricular activities. The Council could form sub-committees to consider individual Policy issues, to consult with Students, Staff and Parents on those issues and to represent the Council's views on those issues to School Management.

Assisting in School Sporting and Cultural Activities

Student Councils Volunteer Group can assist in organising and developing Sports and Cultural activities within the School, including for example, Sports Day and Drama or Musical events.

Assisting with or organising fund-raising events for Charity

Student Council Volunteers can organise events both within the School and involving the wider community, for the purposes of raising money for designated Charities (After receiving approval from the ADEC).

Role of the Student Council Advisors

- *To conduct the Student Council meetings and monitor its progress.*
- *To be a mentor to the council members.*
- *Relates information to the Students Council to the School Administration and Vice Versa.*

Roles of the Post in Student Council

PRESIDENT:

- *Represent the student body at school, district, and civic meetings*
- *Develop agenda for and preside at student council meetings.*
- *Knows the Student Council policy and IJPS rules.*
- *Votes when there is a tie.*
- *Conducts him/herself with academic integrity and exemplary conduct.*

VICE PRESIDENT:

- *Represent the student body at school, district, and civic meetings (as requested by the president)*
- *Knows the Student Council policy and IJPS rules.*
- *Serves in the absence of the president.*
- *Coordinates the work of committees.*
- *Heads important committees.*
- *Conducts him/herself with academic integrity and exemplary conduct.*

SECRETARY:

- *Keeps accurate minutes of meetings.*
- *Handles all council correspondence.*
- *Reports at each meeting the minutes from previous meeting.*
- *Type materials for student council officers and School Administration.*
- *Conducts him/herself with academic integrity and exemplary conduct.*

SPOKES PERSON / PRO and Committee:

- *Speaks on behalf of the Students Council.*
- *Relays information to the Student Body.*
- *Conducts themselves with academic integrity and exemplary conduct.*
- *Will lead the Grade Level PRO committee.*

ARTS SECRETARY:

- *Plays a role in organizing programmes or events at school.*
- *Keeps track of all the events that take place at School.*
- *Conducts him/herself with academic integrity and exemplary conduct.*

SPORTS SECRETARY:

- *Plays a role in organizing and conducting events related to sports.*
- *Conducts him/herself with academic integrity and exemplary conduct.*

ACADEMIC SECRETARY:

- *Takes part in matters related to Academic improvements.(as advised)*
- *Assists the Administration in selected academic activities.*
- *Conducts him/herself with academic integrity and exemplary conduct.*

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